

# **Special Notices**

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Approved Impact Attenuators, Temporary

Disadvantaged Business Enterprises

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IDOT Proposals Authorization to Bid Requests

Joint Ventures

Subcontractor's Registration

NCHRP 350

**ILLINOIS DEPARTMENT OF TRANSPORTATION / DIVISION OF HIGHWAYS – MANUAL SALES (01/01/2003)**

ID	Bureau / Manual Name	Unit Cost	Quantity	Total Price
	<b>Bureau of Bridges &amp; Structures</b>			
043	Publications included on 043 <b>(CD ONLY)</b>	<b>\$50.00</b>		\$
	001 Bridge Manual (English)			
	029 Bridge Manual (Metric)			
	036 Culvert Manual (English)			
	037 Culvert Manual (Metric)			
	003 Prestressed Manual (English)			
	030 Prestressed Manual (Metric)			
	038 Sign Structure Manual (English/Metric)			
	005 Standard Plans V1 (English)			
	031 Standard Plans V1 (Metric)			
	032 Structural Services Manual			
007	CADD Manual for Bridges (English)	<b>\$50.00</b>		\$
027	CADD Manual for Bridges (Metric)	<b>\$50.00</b>		\$
008	Drainage Manual	<b>\$90.00</b>		\$
	<b>Bureau of Construction</b>			
045	Construction Manual <b>(CD ONLY)</b>	<b>\$50.00</b>		\$
	<b>Bureau of Design &amp; Environment</b>			
041	Design & Environment Manual <b>(CD ONLY)</b>	<b>\$50.00</b>		\$
033	Highway Standards Manual	<b>\$60.00</b>		\$
040	Standard Specs for Road & Bridge Const. <b>(1997 Edition – Purple)</b> w/Supplemental	<b>\$30.00</b>		\$
050	Standard Specs for Road & Bridge Const. <b>(2002 Edition – Red)</b> w/Supplemental	<b>\$30.00</b>		\$
	<b>Bureau of Land Acquisition</b>			
044	Policies & Procedures & Exhibits <b>(CD ONLY)</b>	<b>\$50.00</b>		\$
	<b>Bureau of Local Roads &amp; Streets</b>			
020	Administrative Policy	<b>\$30.00</b>		\$
021	Federal Aid Procedures for Local Improve.	<b>\$30.00</b>		\$
022	Road, Bridge & Other Related Laws of IL	<b>\$ 7.00</b>		\$
	<b>Bureau of Operations</b>			
024	IL Standard Highway Sign	<b>\$25.00</b>		\$
025	IL Supplement to the MUTCD	<b>\$ 5.00</b>		\$
023	Policy & Procedures (Traffic)	<b>\$30.00</b>		\$
	<b>Bureau of Materials &amp; Physical Research</b>			
039	Geotechnical Manual	<b>\$50.00</b>		\$
034	Manual of Test Procedures for Materials	<b>\$50.00</b>		\$
Total Remittance Due (includes shipping & handling)				\$

NO COD ORDERS / DO NOT SEND CASH

**Manual Sales Office – Information:**

Phone: (217) 785-8971

Office Hours: 8:00 am-Noon/1:30 pm-4:30 pm

**To place your order:**

Complete the order form to the left

Fill in your company's information below

(Please type or print legibly)

Company Name:

Street Address (P. O. Box not acceptable)

City, State, Zip

Attention:

( )

Daytime Phone

E-Mail Address (Mandatory for CD updates)

Make check or money order for total cost payable to (U.S. currency only):

**State Treasurer of Illinois**

**Return this form and remittance to:**

Illinois Department of Transportation  
Manual Sales – Room 012  
2300 South Dirksen Parkway  
Springfield, IL 62764

## Subcontractor Registration

Subcontractors interested in participating on contracts are required to register with the Department. Prequalified contractors, material suppliers and trucking companies are **NOT** required to register. Subcontractors can register electronically at the Department's web site, <http://www.dot.il.gov/>. At the home page click on "Doing Business". The subcontractor registration form is listed under Contractor Services. The registration form requires minimal information and can be completed in minutes. Confirmation, along with a registration number, will be received by e-mail in 1-2 days. Registration is valid for one year and will then require renewal. Questions may be addressed to the Prequalification Section, Bureau of Construction.

Phone: (217) 782-3413

E-mail: [COPPMMD@dot.il.gov](mailto:COPPMMD@dot.il.gov)

# **SPECIAL NOTICE**

The Illinois Department Transportation, District Four, would like to invite you to a networking session for all prime contractors and Disadvantaged Business Enterprises (DBE) contractors interested in the reconstruction of I-74, Phase II, in the Peoria area. The purpose of the session is to facilitate communication between prime contractors and DBE contractors. The goal will be to ensure diversity in the mix of DBE firms working on I-74 projects.

The session will be held on Wednesday, May 12, 2004, in the 6<sup>th</sup> Floor Training Room at:

Illinois Department of Transportation  
401 Main Street  
Peoria, IL-61602-1111

This will be an opportunity to develop relationships with prime contractors and interested DBE contractors in the reconstruction of I-74.

The session will begin at 10:30 a.m. with a formal presentation followed by open networking. Following are an agenda and a map showing the building location.

**District Four  
I-74 Stage II Construction  
Contracts 68166, 68167, 68168, & 68169  
DBE Utilization and Workforce Diversity**

**May 12, 2004, 10:30 a.m.  
6<sup>th</sup> Floor Training Room**

**AGENDA**

Opening Remarks	Joe Crowe District Engineer
IDOT Expectations	Robin Black IDOT Chief of Staff
Diversity and DBE Utilization	Frank McNeil Office of Business and Workforce Diversity Director
District Expectations	George Ryan Implementation Engineer
Workforce Utilization Goal/Trainees	Mark Bennett Small Business Enterprises
DBE Goals/Supportive Services Introductions	Mike George EEO Officer
Questions & Answers	
Networking	





Take Glendale Exit 92  
turn left on Fayette St. go 3 blocks to Madison  
turn right on Madison Ave.  
go 2 blocks to Main St.

# SPECIAL NOTICE

## ADDENDA

It is the contractor's responsibility to determine which, if any, addenda pertains to any project they may be bidding. Failure to incorporate all relevant addenda may cause the bid to be declared unacceptable. With the implementation of only electronic Plans and Proposals the Department will not send addenda to individual plan holders.

Each addendum will be placed with the electronic Plan and/or Proposal on the CD-ROM set until the letting set is complete. Any addendum after the final CD-ROM will be posted on the Internet. Addenda will also be placed on the Addendum/Revision Check sheet. The subscription service will notify subscribers via e-mail of each addendum/revision issued.

The Internet is the Department's primary way of doing business. The subscription service e-mails are an added courtesy the Department provides. It is suggested that bidders check IDOT's web site Doing Business/Letting & Bidding Information page (<http://www.dot.il.gov/desenv/delett.html>) before submitting final bid information.

**IDOT is not responsible for any e-mail related failures.**

Questions may be directed to the Contracts Office at (217) 782-7806 or e-mail [D&Econtracts@dot.il.gov](mailto:D&Econtracts@dot.il.gov).

Technical questions may be directed to Roseanne Nance at (217) 785-5875 or e-mail to [nancer@dot.il.gov](mailto:nancer@dot.il.gov).



# SPECIAL NOTICE

## ELECTRONIC PROPOSALS & PLANS

Beginning with the June 11, 2004 Letting the Department will be offering Proposals and Plans in two (2) forms.

1. Downloaded from the IDOT's web site Doing Business/Letting & Bidding Information page (<http://www.dot.il.gov/desenv/delett.html>) at no cost.
2. CD-ROM at a cost of \$35.00 per letting set (letting set = all Proposals & Plans pertaining to a specific Letting).

To order the CD-ROM one must submit a Request for Authorization to Bid/or Not For Bid Status (Form BDE 124INT).

Firms wishing to bid directly to the Department **MUST** Request Authorization to Bid (Form BDE 124INT). Prospective bidders **MUST** also submit an Affidavit of Availability (Form BC 57). Bids submitted by firms who have not received authorization to bid **WILL NOT BE READ**.

Firms that have not received an authorization form within a reasonable time of complete and correct original document submittal should contact the Department as to status. This is critical in the week before the Letting. These documents must be received by three (3) days before the Letting date. Firms unsure as to authorization status should call the Prequalification Section of the Bureau of Construction at 217-782-3413.

Firms downloading Proposals and/or Plans that do not wish to bid directly to the Department will not be placed on the Not For Bid list unless they request to be added to the list. Such requests shall be made by submitting a Request for Authorization to Bid/or Not For Bid Status form (BDE 124INT).

The Contracts office will now accept these forms via e-mail. Forms can be e-mailed to [D&EContracts@dot.il.gov](mailto:D&EContracts@dot.il.gov). Forms can still be submitted via fax at 217-785-1141.

Beginning with the May 7, 2004 Notice of Letting Bulletin for the June 2004 Letting, plans and proposals will be available on the Department's web site or on CD-ROM **ONLY**. Any questions may be directed to the Contracts office at 217-782-7806 or e-mail [D&Econtracts@dot.il.gov](mailto:D&Econtracts@dot.il.gov).

Technical assistance may be directed to Roseanne Nance at 217-785-5875 or e-mail [nancer@dot.il.gov](mailto:nancer@dot.il.gov).



# **SPECIAL NOTICE – NCHRP 350**

(Sheet 1 of 2)

The Special Provisions for **TRAFFIC BARRIER TERMINAL TYPE 1, SPECIAL;** and **IMPACT ATTENUATOR** require the use of National Cooperative Highway Research Program (NCHRP) 350 accepted devices, and these devices must be approved by the Department.

The following devices are approved for use. Where an FHWA acceptance date is shown, only the item approved on that date is intended, subject to comments herein:

## **TRAFFIC BARRIER TERMINAL TYPE 1, SPECIAL (TANGENT)**

<b>Name</b>	<b>FHWA Acceptance Date (NCHRP 350) &amp; Code</b>	<b>Comments</b>
ET 2000 Plus	01/18/2000 CC-12G  And  08/22/1995 CC-12C	Wood blockouts only. Wood post system only. Posts 1& 2 to use steel soil tubes (6'-6" or 6'-0") with wood posts. Posts 3-8 to use 4'-6" soil tubes with wood posts.) Soil plates not required.) – OR – Posts 3-8 may be 6' CRT Posts.
SKT	4/2/1997 CC-40	Wood blockouts only. Wood post system only. Posts 1& 2 to use steel soil tubes (6'-6" or 6'-0") with wood posts. Posts 3-8 to use 4'-6" soil tubes with wood posts.) Soil plates not required.) – OR – Posts 3-8 may be 6' CRT Posts.

## **TRAFFIC BARRIER TERMINAL TYPE 1, SPECIAL (FLARED)**

<b>Name</b>	<b>FHWA Acceptance Date (NCHRP 350) &amp; Code</b>	<b>Comments</b>
SRT 350	06/04/1999 CC-51A	Wood post system only.
FLEAT 350	06/01/2001 CC-46C	Wood post system only.
REGENT	05/28/1998 CC-48	

# **SPECIAL NOTICE – NCHRP 350**

(Sheet 2 of 2)

The Impact Attenuator devices indicated by “X” may be used for the corresponding Pay Item(s).

	DEVICE NAME														
PAY ITEM	QUADGUARD	QUADGUARD ELITE	QUADGUARD LMC (1)	TRACC FAMILY	REACT 350	TAU-II FAMILY	SCI-100GM (1)	CAT 350	BRAKEMASTER 350	FLEAT MT	FITCH UNIVERSAL MODULE SYSTEM	ENERGITE III	BIG SANDY SAND BARRELS	QUADGUARD CZ	ABSORB 350
IMPACT ATTENUATORS															
(FULLY REDIRECTIVE, NARROW)	X	X	X	X	X	X	X								
(FULLY REDIRECTIVE, WIDE)	X	X	X	X	X	X									
(SEVERE USE, NARROW)		X	X		X										
(SEVERE USE WIDE)		X			X										
(PARTIALLY REDIRECTIVE)								X	X	X					
(NON-REDIRECTIVE)											X	X	X		
IMPACT ATTENUATORS, TEMPORARY															
(FULLY REDIRECTIVE, NARROW)		X	X	X	X	X	X							X	
(FULLY REDIRECTIVE, WIDE)		X	X	X	X										
(SEVERE USE, NARROW)		X	X		X										
(SEVERE USE WIDE)		X			X										
(NON-REDIRECTIVE)											X	X	X		X

Note (1) – This device is available only for Test Level 3. All other devices are available at either Test Level 2 or Test Level 3.

For more information, review the systems listed above at the following site:

[http://safety.fhwa.dot.gov/fourthlevel/hardware/term\\_cush.htm](http://safety.fhwa.dot.gov/fourthlevel/hardware/term_cush.htm)

Illinois Department of Transportation  
Bureau of Materials and Physical Research  
**APPROVED LIST OF IMPACT ATTENUATORS**  
**Effective January 1, 2004**

Special Provision for Impact Attenuators, Temporary (Effective November 1, 2003)

*(Unless otherwise noted, all impact attenuators are available at either Test Level 2 or Test Level 3.)*

**IMPACT ATTENUATORS (FULLY REDIRECTIVE, NARROW)**

Energy Absorption Systems, Inc.  
One East Wacker Drive  
Chicago, IL 60601-2076  
Phone (312) 467-6750  
**"QUADGUARD"**  
**"QUADGUARD ELITE"**  
**"QUADGUARD LMC"**  
**"REACT 350"**

Trinity Industries, Inc.  
2525 N. Stemmons Freeway  
Dallas, TX 75207  
Phone 800-644-7976  
or 801-292-4461  
**"TRACC"**

Barrier Systems, Inc.  
180 River Road  
Rio Vista, CA 94571-1208  
Phone (888) 800-3691  
**"TAU-II"**

Work Area Protection Corp.  
PO Box 4087  
2500 Production Dr.  
St. Charles, IL 60174-9081  
Phone (800) 327-4417  
**"SCI 100GM"** *(Test Level 3 only)*

**IMPACT ATTENUATORS (FULLY REDIRECTIVE, WIDE)**

Energy Absorption Systems, Inc.  
One East Wacker Drive  
Chicago, IL 60601-2076  
Phone (312) 467-6750  
**"QUADGUARD"**  
**"QUADGUARD ELITE"**  
**"QUADGUARD LMC"**  
**"REACT 350"**

Bureau of Materials and Physical Research  
**APPROVED LIST OF IMPACT ATTENUATORS**  
**Effective January 1, 2004**  
Special Provision for Impact Attenuators (Effective November 1, 2003)

**IMPACT ATTENUATORS (FULLY REDIRECTIVE, WIDE)**  
***continued***

Trinity Industries, Inc.  
2525 N. Stemmons Freeway  
Dallas, TX 75207  
Phone 800-644-7976  
or 801-292-4461  
**“TRACC”**

**IMPACT ATTENUATORS (SEVERE USE, NARROW)**

Energy Absorption Systems, Inc.  
One East Wacker Drive  
Chicago, IL 60601-2076  
Phone (312) 467-6750  
**“QUADGUARD ELITE”**  
**“QUADGUARD LMC”**  
**“REACT 350”**

**IMPACT ATTENUATORS (SEVERE USE, WIDE)**

Energy Absorption Systems, Inc.  
One East Wacker Drive  
Chicago, IL 60601-2076  
Phone (312) 467-6750  
**“QUADGUARD ELITE”**  
**“REACT 350”**

**IMPACT ATTENUATORS (PARTIALLY REDIRECTIVE)**

Trinity Industries, Inc.  
2525 N. Stemmons Freeway  
Dallas, TX 75207  
Phone 800-644-7976  
or 801-292-4461  
**“CAT 350”**

***(Test Level 3 only)***

Bureau of Materials and Physical Research  
**APPROVED LIST OF IMPACT ATTENUATORS**  
**Effective January 1, 2004**

Special Provision for Impact Attenuators (Effective November 1, 2003)

**IMPACT ATTENUATORS (PARTIALLY REDIRECTIVE)**  
***continued***

Energy Absorption Systems, Inc.  
One East Wacker Drive  
Chicago, IL 60601-2076  
Phone (312) 467-6750

**"BRAKEMASTER 350"**      *(Test Level 3 only)*

Road Systems, Inc.  
3616 Old Howard County Airport  
Big Spring, Texas 79720  
Phone: (915) 263-2435  
**"FLEAT-MT"**

**IMPACT ATTENUATORS (NON-REDIRECTIVE)**

Energy Absorption Systems, Inc.  
One East Wacker Drive  
Chicago, IL 60601-2076  
Phone (312) 467-6750  
**"FITCH UNIVERSAL MODULE SYSTEM"**  
**"ENERGITE III"**

TrafFix Devices, Inc.  
220 Calle Pintoresco  
San Clemente, CA 92672  
Phone: 949-361-5663  
**"BIG SANDY SAND BARRELS"**

Illinois Department of Transportation  
Bureau of Materials and Physical Research  
**APPROVED LIST OF IMPACT ATTENUATORS, TEMPORARY**  
**Effective January 1, 2004**

Special Provision for Impact Attenuators, Temporary (Effective November 1, 2003)

*(Unless otherwise noted, all temporary impact attenuators are available at either  
Test Level 2 or Test Level 3.)*

**IMPACT ATTENUATORS, TEMPORARY (FULLY REDIRECTIVE)**

Energy Absorption Systems, Inc.  
One East Wacker Drive  
Chicago, IL 60601-2076  
Phone (312) 467-6750  
**"QUADGUARD CZ"**  
**"QUADGUARD ELITE"**  
**"QUADGUARD LMC"**  
**"REACT 350"**

Trinity Industries, Inc.  
2525 N. Stemmons Freeway  
Dallas, TX 75207  
Phone 800-644-7976  
or 801-292-4461  
**"TRACC"**

Barrier Systems, Inc.  
180 River Road  
Rio Vista, CA 94571-1208  
Phone (888) 800-3691  
**"TAU-II"**

Work Area Protection Corp.  
PO Box 4087  
2500 Production Dr.  
St. Charles, IL 60174-9081  
Phone (800) 327-4417  
**"SCI 100GM"** *(Test Level 3 only)*

**IMPACT ATTENUATORS, TEMPORARY (NON-REDIRECTIVE)**

Energy Absorption Systems, Inc.  
One East Wacker Drive  
Chicago, IL 60601-2076  
Phone (312) 467-6750  
**"FITCH UNIVERSAL MODULE SYSTEM"**  
**"ENERGITE III"**



Illinois Department of Transportation  
Bureau of Materials and Physical Research  
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Test Level 2 or Test Level 3.)*

**IMPACT ATTENUATORS, TEMPORARY (NON-REDIRECTIVE)**  
***continued***

TraFix Devices, Inc.  
220 Calle Pintoresco  
San Clemente, CA 92672  
Phone: 949-361-5663  
**“BIG SANDY SAND BARRELS”**

Barrier Systems, Inc.  
180 River Road  
Rio Vista, CA 94571  
Phone 707-374-6800  
**“ABSORB 350”**

## **SPECIAL NOTICE**

### **ADDITIONAL AWARD CRITERIA**

Some projects let by the Department contain a special provision titled, ADDITIONAL AWARD CRITERIA. This special provision requires the “as read” low bidder to list the source of supply and delivery of key materials and to disclose whether or not the Contractor has been the subject of any labor action.

This information must be submitted to the Department, on the form included with the special provision, within 7 working days after the date of the bid opening. It is the responsibility of each bidder to determine the results of the letting. **Failure to submit the form within 7 working days after the Letting may be cause for rejection of the bid as nonresponsive.**

Questions may be directed to Mr. Jim Duncan at 217-782-7806 or [duncanjr@dot.il.gov](mailto:duncanjr@dot.il.gov).

### **IDOT Not For Bid List of Bidders**

The IDOT Not For Bid List of Bidders is a compilation of all parties who have requested plans and/or proposals. A separate list is compiled for each letting and the list is sorted by letting item. The list will be published several times.

### **IDOT Pay Item Report**

The Pay Item Report is a listing of all pay items on a letting. For each pay item, the listing identifies the quantity, letting item number, contract number, county, IDOT district office and the unit of measure. The Pay Item Report will be published approximately four weeks prior to each regularly scheduled letting.

### **IDOT Pay Item Report with Awarded Prices**

The Pay Item Report with Awarded Prices is a listing of all pay items on a letting. For each pay item, the listing identifies the quantity, letting item number, contract number, county, IDOT district office and the unit of measure. This report has an added column which is the awarded unit price of each item. The Pay Item Report with Awarded Prices will be published after the last item on the letting is awarded.

### **IDOT Unit Price Tabulation of Bids**

The IDOT Unit Price Tabulation of Bids is a listing of all unit price bids on awarded jobs for the letting, sorted by letting item. Whereas the As Read Tabulation of Bids and the Corrected Tabulation of Bids provide the sum total amount bid for each letting item, the Unit Price Tabulation of Bids provides the break down of all bids per line item unit price, and it is only provided for awarded jobs. The listing identifies the actual bidders, the as-read bid amounts, the corrected bid amounts (if applicable) and the low bidders. The listing is not published until jobs are awarded. Typically, Unit Price Tabulation of Bids listings begin to be published within three weeks after the letting and may continue for up to 60 days. Jobs through the Division of Aeronautics and the Department of Natural Resources are not included.

### **IDOT Weekly Transportation Procurement Bulletin**

The Weekly Procurement Bulletin is a source for announcements to the public and the construction industry regarding special notices, invitations to bid that do not qualify for the letting process, sole source procurements, emergency purchases, change orders which exceed \$30,000 and publishing the important dates relative to each highway construction project. The bulletin will be published each Wednesday.

## **INSTRUCTIONS FOR SUBSCRIBING**

Prepare an e-mail to the IDOT Subscription Server by using the following e-mail address and with the information as noted below:

1. Address the e-mail message to: [listserv@lists.dot.il.gov](mailto:listserv@lists.dot.il.gov)
2. Type the letters 'sub', a space and then the subscription listname in the body of the message. **Please Note: There are no spaces in the listname.**  
For example: **sub IDOTContractorsPacket** **(Do Not Include Any Other Text)**
3. Send the message.
4. A confirmation e-mail will be sent to you.
5. Click on the reply button and type OK in the body of the message and send the message back to IDOT.
6. Once the Department receives the OK, you will be added to the subscription list.

7. You will then receive a confirmation e-mail stating that you have been added to the list and automatically receive the publications and reports for which you have subscribed when they are published.

If you have any questions, please contact Roseanne Nance by phone at (217)785-5875 or by e-mail at [nancer@dot.il.gov](mailto:nancer@dot.il.gov).

To subscribe to each item individually, please follow the above subscription instructions. Substitute the appropriate listname for each item to which you want to subscribe. **Please Note: There are no spaces in the listname and you must follow these steps for each list that you to want to receive.**

- **IDOT Contractor's Packet**  
Subscription listname: **IDOTContractorsPacket**
- **IDOT Addendum Checklist**  
Subscription listname: **IDOTAddendumChecklist**
- **IDOT Aeronautics Unit Price Tabulation of Bids**  
Subscription listname: **IDOTAeroUnitPriceTabulationofBid**
- **IDOT As Read Tabulation of Bids**  
Subscription listname: **IDOTAsReadTabulationOfBids**
- **IDOT Construction Contractor's Transportation Bulletin – Notice of Letting**  
Subscription listname: **IDOTBulletinNoticeOfLetting**
- **IDOT Corrected Tabulation of Bids**  
Subscription listname: **IDOTCorrectedTabulationOfBids**
- **IDOT Federal Wage Rates Listing**  
Subscription listname: **IDOTFederalWageRatesListing**
- **IDOT For Bid List of Bidders**  
Subscription listname: **IDOTForBidListOfBidders**
- **IDOT Letting Plans**  
Subscription listname: **IDOTLettingPlans**
- **IDOT Letting Proposals (Specifications)**  
Subscription listname: **IDOTLettingProposals**
- **IDOT Local Roads Contractor Bulletin**  
Subscription listname: **IDOTLocalRoadsContractorBulletin**
- **IDOT News Flash from BDE**  
Subscription listname: **IDOTNewsFlashFromBDE**
- **IDOT Not For Bid List of Bidders**  
Subscription listname: **IDOTNotForBidListOfBidders**

- **IDOT Pay Item Report**  
Subscription listname: IDOTPayItemReport
- **IDOT Pay Item Report with Awarded Prices**  
Subscription listname: IDOTPayItemAwarded
- **IDOT Unit Price Tabulation of Bids**  
Subscription listname: IDOTUnitPriceTabulationOfBids
- **IDOT Weekly Transportation Procurement Bulletin**  
Subscription listname: IDOTBulletinWeeklyProcurement

### **INSTRUCTIONS FOR UNSUBSCRIBING**

Prepare an e-mail to the IDOT Subscription Server by using the following e-mail address and with the information as noted below:

1. Address the e-mail message to: [listserv@lists.dot.il.gov](mailto:listserv@lists.dot.il.gov)
2. Type the letters 'signoff', a space and then the subscription listname in the body of the message. **Please Note: There are no spaces in the listname.**  
For example: **signoff IDOTContractorsPacket** (Do Not Include Any Other Text)
3. Send the message.
4. A confirmation e-mail will be sent to you removing you from the subscription list.

**Please Note: You must follow these steps for each list that you no longer want to receive.**

**If you have any questions, please contact Roseanne Nance by phone at (217)785-5875 or by e-mail at [nancer@dot.il.gov](mailto:nancer@dot.il.gov).**

## **SPECIAL NOTICE REGARDING JOINT VENTURES**

On July 29, 1997, the Illinois Department of Transportation adopted amended administrative rules governing "Prequalification of Contractors & Issuance of Plans & Proposals". Pursuant to those rules, procedures for analysis and Authorization to Bid on for joint ventures on state lettings will henceforth be as follows:

- 1) Prequalified contractors may combine their available bidding capacity and request Authorization to Bid for a single contract to bid as a joint venture after department approval.
- 2) Each request for approval of a joint venture shall be indicated by the filing of a Certificate of Joint Venture for each contract for which approval is sought. It identifies the managing party and indicates the conditions under which the joint venture exists. The joint venture agreement shall be available to the Department for inspection. Each joint venture party shall also submit an Affidavit of Availability. The original Certificate of Affidavits must be received no later than 4:30 p.m. prevailing time seven days prior to the scheduled date of the letting for which Authorization to Bid is sought.
- 3) Very large and complex projects may be designated as being eligible for "unrestricted joint venturing", and will be clearly denoted as such in the Transportation Bulletin. These projects will not be subject to restrictions with respect to the number of parties or other joint ventures conditions, but will still be required to submit a Certificate of Joint Venture and individual affidavits by the aforementioned time and date before Authorization to Bid will be considered.
- 4) On projects estimated by the department at greater than \$1,000,000 and not designated for (unrestricted joint venturing), Joint Ventures shall have no more than three parties.
- 5) On projects estimated by the department at less than \$1,000,000 Joint Ventures shall have no more than three parties. One or more of the parties must have insufficient available individual prequalification ratings to be Authorized to Bid, unless one of the following conditions exist:
  - a) There is fifty-one percent or more common controlling ownership between the parties.
  - b) There common management between the firms where the officers, directors or general partners control the board of directors and/or management of each party.
- 6) Contractors with financial ratings are based upon unaudited financial statements will not be permitted to joint venture with each other to bid contracts which the department estimates at greater than \$500,000. However, such firms may be permitted to joint venture with firms who have a financial rating based upon an audited statement to bid on contracts the department estimates at greater than \$500,000.
- 7) If a party's work rating is limited by its maximum financial rating, the full value of the computed work rating will be used in analyzing the joint venture request. However, the combined maximum work rating in any category shall not exceed the combined financial ratings of the joint venture.

Copies of all required joint venture forms are attached to each Transportation Bulletin.

Please note that signed and notarized originals of all required joint venture forms mentioned above must be received by 4:30 p.m. prevailing time seven days prior to the scheduled letting date. These forms should be mailed to the following address:

Illinois Department of Transportation  
Bureau of Construction  
2300 S. Dirksen Parkway, Room 322  
Springfield, Illinois 62764

Any questions should be directed to the Prequalification Engineer, at 217/782-3413.





Letting: \_\_\_\_\_

Item No.: \_\_\_\_\_

Joint Venture Name: \_\_\_\_\_

Managing Party: Firm #1 is the managing party and must be the first company named in the joint venture.

**Firm #1/Managing Party**

**Firm #2**

**Firm #3**

Name: \_\_\_\_\_

Name: \_\_\_\_\_

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Address: \_\_\_\_\_

Address: \_\_\_\_\_

Indicate the circumstances which apply to the Joint Venture.

☐ The project is estimated at less than \$1,000,000 and the following conditions exist:

☐ 1. One or more of the firms do not have the required financial capacity.

☐ Firm #1      ☐ Firm #2      ☐ Firm #3  
does not have sufficient available prequalification financial rating to perform the work.

☐ 2. One or more firms do not have the required work capacity.

☐ Firm #1      ☐ Firm #2      ☐ Firm #3  
does not have sufficient available prequalification work ratings to perform fifty percent of the work.

☐ 3. There is fifty-one percent or more common controlling ownership between the firms.

☐ Firm #1      ☐ Firm #2      ☐ Firm #3  
A statement indicating the relationship of the firms is attached.

☐ 4. The firms have common management.

☐ Firm #1      ☐ Firm #2      ☐ Firm #3  
A statement indicating the nature of common management is attached.

☐ The project is estimated at greater than \$1,000,000 and has been designated for restricted joint venturing. Joint venture restricted to three firms.

☐ The project is estimated at greater than \$1,000,000 and has been designated for unrestricted joint venturing. Names of additional firms are attached.

I / We being duly sworn, do hereby declare this to be a true and correct statement.

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Subscribed and sworn to before me this \_\_\_\_\_ day of \_\_\_\_\_ , \_\_\_\_\_ .  
My commission expires \_\_\_\_\_ .  
\_\_\_\_\_  
(Notary Public)

(Notary Seal)

Firm #1/Managing Party \_\_\_\_\_  
Print Name Title  
\_\_\_\_\_  
Signature (Proprietor, Partner, Officer or Director)

---

Subscribed and sworn to before me this \_\_\_\_\_ day of \_\_\_\_\_ , \_\_\_\_\_ .  
My commission expires \_\_\_\_\_ .  
\_\_\_\_\_  
(Notary Public)

(Notary Seal)

Firm #2 \_\_\_\_\_  
Print Name Title  
\_\_\_\_\_  
Signature (Proprietor, Partner, Officer or Director)

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Subscribed and sworn to before me this \_\_\_\_\_ day of \_\_\_\_\_ , \_\_\_\_\_ .  
My commission expires \_\_\_\_\_ .  
\_\_\_\_\_  
(Notary Public)

(Notary Seal)

Firm #3 \_\_\_\_\_  
Print Name Title  
\_\_\_\_\_  
Signature (Proprietor, Partner, Officer or Director)

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This form must be received by the Department at the following address no later than 4:30 pm prevailing time at least seven (7) days prior to the letting of interest.

Illinois Department of Transportation  
Bureau of Construction  
Room 322  
2300 South Dirksen Parkway  
Springfield, Illinois 62764

# SPECIAL NOTICE REGARDING DISADVANTAGED BUSINESS ENTERPRISES

June 11, 2004 LETTING

- The proposals for the following items contain the Special Provision "Required Disadvantaged Business Participation". **It is the responsibility of each bidder to determine the results of the letting and for the "as read" low bidder to submit a DBE Utilization Plan (Plan), Form SBE 2026, to the Department within 7 working days after the date of the bid opening** as required by the Special Provision. Forms for the submittal of the Plan are available in each district's Bureau of Construction office or by calling the Department's Bureau of Small Business Enterprises at (217) 782-5490. Plans are to be submitted to the Illinois Department of Transportation, Bureau of Small Business Enterprises, Harry R. Hanley Building, 2300 South Dirksen Parkway, Room 319, Springfield, Illinois 62764. **Failure to submit a plan within 7 working days may be cause for rejection of the bid as nonresponsive and may subject the bidder to a penalty.**

The Bureau of Small Business Enterprises maintains a Disadvantaged Business Enterprises Directory (Directory) of certified Disadvantaged Business Enterprises (DBEs) for the purpose of providing a reference source to assist bidders in meeting the requirements of the Special Provision. **Only those firms certified as of the letting date may be included in the Plan.** You can view and download the most current listing of DBE firms/work categories at <http://www.dot.il.gov>. Those who need a printed copy must contact the Bureau of Small Business Enterprises at (217) 782-5490.

Prime contractors may contact the individuals/consultants in #2 for information regarding available DBE firms. For assistance in meeting OJT and EEO goals, contractors may contact the consultants in #3. The complete listing of DBE, OJT and EEO consultants is available on IDOT's web site under Small Business Enterprises.

ITEM -	%	ITEM -	%	ITEM -	%	ITEM -	%	ITEM -	%
2.	12.00% DBE	3.	4.00% DBE	4.	7.00% DBE	5.	6.00% DBE	6.	6.00% DBE
7.	6.00% DBE	8.	6.00% DBE	9.	6.00% DBE	11.	5.00% DBE	12.	3.00% DBE
13.	3.50% DBE	14.	2.00% DBE	15.	2.00% DBE	18.	6.00% DBE	20.	13.00% DBE
21.	10.00% DBE	22.	4.00% DBE	23.	12.00% DBE	24.	10.00% DBE	25.	4.00% DBE
26.	8.00% DBE	27.	3.00% DBE	28.	3.00% DBE	29.	3.00% DBE	30.	3.00% DBE
31.	6.00% DBE	32.	6.00% DBE	33.	9.00% DBE	35.	7.00% DBE	36.	7.00% DBE
37.	3.00% DBE	38.	8.00% DBE	40.	5.00% DBE	41.	2.00% DBE	42.	2.00% DBE
44.	5.00% DBE	46.	3.00% DBE	47.	3.00% DBE	49.	5.00% DBE	51.	4.00% DBE
53.	12.00% DBE	54.	10.00% DBE	55.	3.00% DBE	57.	15.00% DBE	60.	3.00% DBE
61.	6.00% DBE	62.	9.00% DBE	63.	9.00% DBE	64.	11.00% DBE	66.	5.00% DBE
67.	5.00% DBE	68.	6.00% DBE	69.	5.00% DBE	70.	2.00% DBE	71.	5.00% DBE
72.	4.00% DBE	73.	10.00% DBE	74.	5.00% DBE	75.	13.00% DBE	80.	15.00% DBE
88.	10.00% DBE	96.	3.00% DBE	97.	2.00% DBE	106.	6.00% DBE	107.	4.00% DBE
108.	14.00% DBE	109.	6.00% DBE	110.	4.00% DBE	111.	6.00% DBE	112.	4.00% DBE
114.	5.00% DBE	115.	10.00% DBE	116.	10.00% DBE	119.	4.00% DBE	121.	3.00% DBE
122.	4.00% DBE	123.	12.00% DBE	124.	5.00% DBE	125.	5.00% DBE	126.	7.00% DBE
127.	12.00% DBE	128.	12.00% DBE	129.	12.00% DBE	130.	5.00% DBE	131.	11.00% DBE
132.	7.00% DBE	133.	10.00% DBE	134.	10.00% DBE	136.	13.00% DBE	137.	25.00% DBE
139.	8.50% DBE	140.	4.00% DBE	141.	10.00% DBE	142.	10.00% DBE	143.	10.00% DBE
144.	4.00% DBE	145.	6.00% DBE	146.	10.50% DBE	147.	6.00% DBE	148.	10.00% DBE
149.	16.00% DBE	150.	6.00% DBE	151.	4.00% DBE	152.	2.00% DBE	153.	6.00% DBE
154.	9.00% DBE	156.	10.00% DBE	157.	5.00% DBE	158.	6.00% DBE	159.	4.00% DBE
160.	12.00% DBE	161.	12.00% DBE	167.	25.00% DBE	168.	10.00% DBE	189.	5.00% DBE
197.	5.00% DBE	198.	15.00% DBE	199.	10.00% DBE	200.	10.00% DBE	205.	3.00% DBE
206.	10.00% DBE	1A.	7.00% DBE	2A.	11.30% DBE	3A.	11.30% DBE	4A.	8.00% DBE
5A.	11.30% DBE	6A.	6.00% DBE	7A.	11.30% DBE	9A.	15.00% DBE	1LR.	8.00% DBE
2LR.	8.00% DBE	1W.	5.00% DBE	1P.	15.00% DBE	2P.	13.50% DBE	3P.	15.00% DBE
4P.	16.00% DBE								

- Technical, management, financial and technology supportive services assistance is available to all DBE firms by contacting the following individuals:

## For Northern Illinois (Districts 1 – 3)

### Management, Technical Assistance

Mr. Edgardo Sobenes  
IDOT Supportive Services Office  
310 S. Michigan Ave., Suite 1605  
Chicago, IL 60604  
Phone: (312) 793-5668

### Technology Assistance (District 1)

Bronner Group LLC  
Ms. Gila J. Bronner  
120 North LaSalle, Suite 1300  
Chicago, IL 60602  
Phone: (312) 943-8680  
Email: [ralcaarez@bronnergroup.com](mailto:ralcaarez@bronnergroup.com)

### Technology Assistance (District 2 – 9)

Sivart Consulting, Inc.  
Mr. Norman W. Travis, Sr.  
327 Missouri Avenue, Suite 622  
East St. Louis, IL 62201  
Phone: (618) 274-1019  
Email: [sivart@sivartconsulting.com](mailto:sivart@sivartconsulting.com)

**For Southern Illinois (District 4 – 9)**

**Management, Technical Assistance**

Wicks Construction Services, Inc.  
5615 State Street  
East St. Louis, IL 62203  
Phone: (618) 394-0260  
Email: [wicksvcs@earthlink.net](mailto:wicksvcs@earthlink.net)

**Financial and Bonding Assistance (Statewide)**

Development Services Group  
Mr. George Dinges  
401 East Adams Street  
Springfield, IL 62701  
Phone: (217) 241-0336

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3. Contractors may contact the following On-the-Job Training (OJT) and Equal Employment Opportunity (EEO) supportive services consultants for assistance in meeting OJT and EEO goals.

Illinois Operating Engineers  
Mr. Timothy D. Clark, Project Director  
2803 Rochester Road  
P. O. Box 3505  
Springfield, IL 62708  
(217) 523-3282

Springfield Urban League  
Mr. Irvin Jackson, Project Director  
100 North 11th Street  
P. O. Box 3865  
Springfield, IL 62708  
(217) 789-0833

## **DBE Financial Institutions**

It is the policy of the Department to investigate the full extent of services offered by financial institutions owned and controlled by socially and economically disadvantaged individuals in the community, to make reasonable efforts to use these institutions, and to encourage prime contractors on US DOT-assisted contracts to make use of these institutions. As of April 16, 2003, the list of Minority Depository Institutions in Illinois are as follows:

1. American Metro Bank ..... Chicago, Illinois
2. Community Bank of Lawndale ..... Chicago, Illinois
3. Foster Bank ..... Chicago, Illinois
4. Highland Community Bank ..... Chicago, Illinois
5. Illinois-Service FS & LA ..... Chicago, Illinois
6. International Bank of Chicago..... Chicago, Illinois
7. Mutual Bank ..... Harvey, Illinois
8. NAB Bank..... Chicago, Illinois
9. National Republic Bank of Chicago ..... Chicago, Illinois
10. Pacific Global Bank ..... Chicago, Illinois
11. Premier Bank..... Wilmette, Illinois
12. Seaway National Bank of Chicago..... Chicago, Illinois
13. Security Bank of DuPage ..... Naperville, Illinois
14. United Trust & Federal SB..... Bridgeview, Illinois
15. Universal FSB ..... Chicago, Illinois

## SMALL PROJECTS LISTING

The following items on this letting are small projects designated to encourage the participation of ***prequalified*** small businesses and or ***prequalified*** Disadvantaged Business Enterprises.

1	2	16	17	43	58	59	76	79
81	84	85	86	87	89	90	91	92
93	94	95	96	97	98	99	100	101
103	105	113	114	117	118	124	144	155
157	162	163	164	165	168	169	170	170
172	173	174	175	176	177	178	179	180
181	182	183	185	186	188	190	191	192
194	195	196	197	199	200	207	208	212
214								

The following items on this letting are small projects designated to encourage the participation of ***prequalified*** small businesses and or ***prequalified*** Disadvantaged Business Enterprises. These items have up to 3,000 tons of bituminous products; however, the ownership of a bituminous plant is not required in accordance with 44 Illinois Administrative Code 650.70. These designated projects are open for bidding by any pre-qualified contractor with a Miscellaneous Bituminous Paving work rating, a Bituminous Aggregate Mixtures work rating or a Bituminous Plant Mix work rating. All other prequalification requirements are unchanged.

8	12	18	109	125	138	140	184	187
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